



**2019 SCHOOL FEES**  
**MONTHLY / TERMLY DEBIT ORDER AUTHORISATION**

**Please complete and return this document.**

**DEBIT ORDER INSTRUCTION**

I hereby agree that the School may debit my account in respect of school fees and other amounts due to the School under the following conditions:

1. The debit to my account shall be value of the fees divided by 10 for monthly payments or 3 for termly payments plus ad hoc charges that may arise from time to time.
2. The deduction will be made on the dates as stipulated on the Payment Options Form.
3. Changes in fees, amounts owing and debit order amounts will be advised prior to any such change being effected.
4. This authority may be cancelled by me by giving 30 days' notice, in writing, by prepaid registered post.
5. Details of each withdrawal will be printed on my bank statement or an accompanying voucher.
6. If, for any reason, the debit order is rejected, the School shall have the automatic right to **double** the amount of the debit order in the following month.
7. In the event of the debit order being rejected, the School shall have the right to recover bank charges and any other costs associated with the rejected debit order, as well as all attorney and own client costs which could be incurred in the event of legal action being instituted for recovery of outstanding amounts.
8. The Magistrate's Court shall have jurisdiction in any legal action which could be instituted for recovery of amounts due in terms of the aforementioned paragraph.

The details of my bank account are as follows:

Name of account holder: \_\_\_\_\_

Name of Bank/Building Society: \_\_\_\_\_

Branch name and town: \_\_\_\_\_

Branch Number: 

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Account Number: 

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Type of Account:  Current  Transmission

**(Note: This debit order is only able to operate on a current or transmission account)**

Signed: \_\_\_\_\_  
Father/Guardian

Signed: \_\_\_\_\_  
Mother/Guardian

Date: \_\_\_\_\_