



## DECLARATION BY PUPIL'S CURRENT SCHOOL

Dear Sir / Madam

The pupil named hereunder has applied for admission to Woodridge Preparatory School. Please would you be so kind as to complete the form at your earliest convenience, as it forms part of our application process. Please send this directly to the school for the attention of Melanie Darlow via email on [melanie.darlow@woodridge.co.za](mailto:melanie.darlow@woodridge.co.za) and [prepheadmaster@woodridge.co.za](mailto:prepheadmaster@woodridge.co.za)

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### SECTION A

(to be completed by Head of present school)

Name of pupil: \_\_\_\_\_

Name of current school: \_\_\_\_\_

Current Grade: \_\_\_\_\_

School contact number: \_\_\_\_\_

School email address: \_\_\_\_\_

Father's mobile number: \_\_\_\_\_

Father's email address: \_\_\_\_\_

Mother's mobile number: \_\_\_\_\_

Mother's email address: \_\_\_\_\_

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## SECTION B

(to be completed by Head of present school)

### 1. Academic performance (please circle applicable answer)

Does the pupil's academic performance reflect his or her capability?      YES / NO  
 This pupil's academic results fall into which third of his/her grade?      TOP / MIDDLE / LOWER

### 2. Skills

Please rate him/her on the following scale:

EXCELLENT	GOOD	AVERAGE	WEAK	VERY WEAK
5	4	3	2	1

Working skills		Social skills	
Concentration		Self-control	
Listening skills		Acceptance of responsibility	
Following instructions		Group participation	
Task completion		Courtesy	
Presentation of work		Behaviour	
Meeting deadlines		Respect for superiors	
Facility with English		Appearance	
Facility with Afrikaans		Leadership skills	
Facility with Mathematics		Reliability	
Study habits		Problem solving ability	
Reading ability (score on reading test?)		Adherence to code of conduct	

### 3. Involvement in school life

Please rate him/her on the following scale:

EXCELLENT	GOOD	AVERAGE	WEAK	VERY WEAK
5	4	3	2	1

Sport		Societies	
Culture		Attendance of school	
Attendance of extra murals			

### 4. General information

Please indicate with an X where applicable:

<b>EXCELLENT</b>	Would be a great asset to Woodridge Preparatory School	
<b>VERY GOOD</b>	Would be a definite asset to Woodridge Preparatory School	
<b>GOOD</b>	Would be an asset to Woodridge Preparatory School	
<b>AVERAGE</b>	Indifferent	
<b>WOULD NOT CONTRIBUTE MUCH...</b>	Or gain much from attending Woodridge Preparatory School	

Were the pupil's parents involved in or supportive of the school? YES / NO

Please elaborate \_\_\_\_\_

What are the current annual school fees for his / her Grade? \_\_\_\_\_

Have you experienced difficulties with school fee collection? YES / NO

**5. Discipline**

Has any disciplinary action been taken against the pupil for any of the following offences? Please indicate with an X where applicable.

Disruptive in class		Books left at home	
Swearing		Work not done	
Gang related activities		Stealing	
Smoking		Dealing in or taking drugs	
Bullying / fighting		Insolence	
Vandalism			

Is there anything else you feel we should know about this pupil?

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Head's name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ School stamp: \_\_\_\_\_

**Thank you for taking the time to complete the form.**