

Grade	DAY SCHOLARS (ZAR)				BOARDERS (ZAR)			
	ANNUAL	ANNUAL if paid in full by 31/12/2022	TERMLY First term payment by 31/12/2022 X 3	MONTHLY X 11 months or X 8 months for Gr 12	ANNUAL	ANNUAL if paid in full by 31/12/2022	TERMLY First term payment by 31/12/2022 X 3	MONTHLY X 11 months or X 8 months for Gr 12
GR 000 & GR 00 Half Day	32,355	31,061	10,785	3,089				
GR 000 & GR 00 Full Day	49,655	47,669	16,552	4,740				
GR 0 Half Day	35,706	34,278	11,902	3,409				
GR 0 Full Day	53,006	50,886	17,669	5,060				
GR 1	66,744	64,075	22,248	6,372	120,833	116,000	40,278	11,535
GR 2	67,365	64,671	22,455	6,431	121,936	117,059	40,646	11,640
GR 3	67,671	64,965	22,557	6,460	122,495	117,596	40,832	11,693
GR 4	79,178	76,011	26,393	7,558	142,005	136,325	47,335	13,556
GR 5	96,084	92,241	32,028	9,172	160,276	153,865	53,426	15,300
GR 6	101,112	97,068	33,704	9,652	165,887	159,252	55,296	15,835
GR 7	115,264	110,654	38,422	11,003	180,750	173,520	60,250	17,254
GR 8	141,308	135,656	47,103	13,489	227,895	218,780	75,965	21,754
GR 9	141,308	135,656	47,103	13,489	227,895	218,780	75,965	21,754
GR 10*	145,975	140,136	48,659	13,934	238,946	229,389	79,649	22,809
GR 11	145,975	140,136	48,659	13,934	238,946	229,389	79,649	22,809
GR 12	145,975	140,136	48,659	19,160	238,946	229,389	79,649	31,362

### 1 Enrolment Fees:

- 1.1 A **non-refundable** administration fee of R500 is payable on application.
- 1.2 An **enrolment fee** equal to one term's fees (tuition fees or tuition and boarding) is payable on acceptance.
- 1.3 Two-thirds of the enrolment fee is refundable 3 months after the scholar leaves Woodridge, provided the required notice is given, free of interest and may not to be offset against any fees due to Woodridge. No interest will accrue or be payable on the refundable portion. Refundable enrolment fees will only be refunded to parents on a receipt of an exit survey (not required for Grade 12's leaving) is completed after their child leaves Woodridge.
- 1.4 One-third of the enrolment fee is a **non-refundable facilities development levy** which shall be utilised for operational requirements at the sole discretion of The Woodridge Trust.
- 1.5 In the case of new entrants in Grade 11 and 12, the enrolment fees listed in 1.2 to 1.4 will be pro-rated.
- 1.6 Prior to commencement of Grades 4 and 8, a **top-up payment** is required for all pupils to meet the relevant grade's enrolment fees.

### 2 Conversion between day scholar and boarding:

- 2.1 A top-up of the term's refundable and non-refundable enrolment fee is necessary for a conversion from day scholar to boarding.
- 2.2 A boarder converting to day scholar is eligible for a refund to reduce their refundable enrolment fee to that of the relevant grade's current refundable amount.

### 3 Notice period on termination of contract:

A term's notice is required before removing a scholar or changing a scholar's enrolment status. If the required notice is not given, a term's fees in lieu of notice will be payable and charged to the scholar's account.

### 4 Sibling discounts:

For tuition and boarding fees only, a sibling rebate of 10% for the second child and 15% for the third and additional children is offered.

### 5 Fees and other costs/expenses:

Fees are payable annually, termly or, for South African Residents only, monthly.

- 5.1 The preferred billing period must be elected on the Payment Options form and this option will be applied to all fees (i.e. excluding sundries) on account. Changes to this option during the school year will attract an administration fee.
- 5.2 Annual and termly payments may be made by debit order, bank transfer, credit/debit card, or, if in cash, deposited directly into the school's bank account at a Standard Bank branch. For security reasons, cash payments on account are no longer be accepted on campus by our accounting staff. Bank charges incurred by cash or foreign payments will be debited to the scholar's account.
- 5.3 Monthly payments available to South African residents (over 11 months from January, or 8 months from January for Grade 12) and attract a charge of 5% per annum, included in the monthly rates above – monthly account payments can only be made via debit order
- 5.4 Other charges are due and payable at the time the expense arises or as arranged with the Finance Department. In the interest of the security of our campus parents are urged to make any payments at the school shops via electronic means.

### 6 Overdue accounts:

Interest will be levied at 2% per month on the total of any arrears each month. For overdue accounts, additional collection fees and conditions will be applied as per our Debtors Policy, a copy of which is available, on request, from our Finance Department.

### 7 Scholar Accident Insurance:

All scholars are covered by a compulsory Scholars Accident Insurance and Emergency Rescue policy, the annual fee for which will be charged to the scholar's account.

- 8 **\* The Way – Grade 10:** A separate fee for this outdoor experience will be billed monthly, termly or annually in accordance with the option selected on the Payment Options form, as per 5.1 above.