



Woodridge College & Preparatory School is an ISASA-registered, co-educational, Christian-based school situated on a magnificent 365-acre multi-adventure eco-estate between Gqeberha and Jeffreys Bay in the Eastern Cape.

The School's mission is to "provide a distinctive experience in a unique, natural environment, where all belong and are empowered to realise their full potential".

Woodridge Preparatory School has the following position available:

Foundation Phase Teacher

Skills & requirements:

- An appropriate professional teaching qualification from a recognised institution (university degree and/or professional qualification – Foundation Phase);
- Extensive experience gained in a Preparatory School (Foundation Phase teaching);
- Ability & requisite skills in coaching:
 - Water Polo or Hockey is preferable;
- Experience in outdoor pursuits is preferable;
- Knowledgeable and intellectually inquisitive with the drive and passion for developing and caring for children;
- Excellent interpersonal, verbal and written communication skills, with the ability to engage collaboratively with pupils, staff and parents;
- An open and creative outlook, with the ability to adapt to the changing needs of education in a preparatory school;
- Incorporating thinking skills to foster independent problem solvers, critical and creative thinkers;
- Self-motivated team player with good organisational, time management and administration skills;
- Willingness and commitment to contribute to the School's extracurricular and outdoor education programmes.
- Sound computer literacy skills and the ability to use technology to enhance the learning experience;
- Consistently promote and demonstrate sensitivity to cultural and individual differences;
- SACE registered with the requisite clearance certificates.

Duties and responsibilities shall include, but are not limited to:

- Delivering engaging and developmentally appropriate lessons (Foundation Phase), aligned with pupils' individual needs and abilities;
- Maintaining a disciplined yet supportive classroom environment that fosters learning;
- Staying informed about education trends and best practices, incorporating new strategies into teaching;
- Developing inspiring and contemporary teaching materials tailored to pupil interests and learning styles;
- Incorporating thinking skills to foster independent problem solvers, critical and creative thinkers;
- Maintaining exceptional administration and organizational skills, ensuring detailed record-keeping;
- Collaborating effectively with colleagues and contributing positively as a team player;
- Applying differentiated lesson plans to meet the educational needs, abilities and levels of achievement of individual pupils and groups of pupils;
- Communicating effectively and developing relationships at all levels with pupils, staff and parents;
- Participating fully in the life and extracurricular activities of the School, including pastoral care, sport, culture, outdoor education and other school events and functions;
- Upholding and integrating the School's ethos and values into all aspects of education;
- Undertaking general administrative duties as required.

Closing date: 02 November | Commencement date: January 2027

Please click the link below to submit your CV and two contactable references:

<https://www.woodridge.co.za/foundation-phase-teacher>

MORE THAN A SCHOOL, AN EXPERIENCE

Woodridge College & Preparatory School reserves the right not to fill this position. Woodridge is an equal opportunity employer. Only shortlisted candidates will be contacted. If you have not heard from Woodridge within three weeks of the closing date, please consider your application unsuccessful. An application will not, in itself, entitle an applicant to an interview or appointment.

In line with the Protection of Personal Information Act 4 of 2013 (POPIA), Woodridge College & Preparatory School (Woodridge) will take all reasonable steps to protect your personal information. Your information will not be used for any other purpose or for positions that may become available in future. By submitting your CV or application, you consent to Woodridge using your information for the recruitment, selection and reporting processes relating to this position.