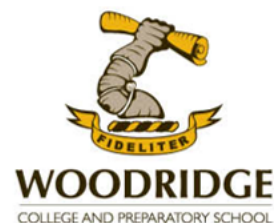


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01 June 2020

## **SYMPTOM SCREENING - DECLARATION**

In accordance with the Government Health and Safety measures (OHS) for workplaces and schools - all corporates/schools need to do a **DAILY** Symptom Screening on employees/pupils.

**THE DECLARATION:** <https://forms.gle/1BEc9u1cjaajw4Ce8>

## **DAY PUPILS TRAVELLING BY BUS**

It is important to note the declaration requires completion **DAILY** and **BEFORE** the pupil gets on the bus in the morning. The Bus chaperone will ask each pupil if the form has been completed before allowing them to embark.

## **DAY PUPILS DRIVING IN TO SCHOOL**

It is important to note the declaration requires completion **DAILY** and **BEFORE** the pupil gets to campus each day. Security will ask at the gate if the declaration has been completed before allowing entrance to the school.

## **BOARDING PUPILS**

It is important to note the declaration requires completion **DAILY** and **BEFORE** the pupil goes to breakfast each day. During morning roll call, the House / Duty master will ask pupils in their hostel the questions contained in the online form and enter a blanket entry under the hostels name as opposed to individual entries. Individual entry will only be required for any pupil showing the symptoms and/or fever in which case the House / Duty master will fill out a form in full for that particular pupil/s.

## **STAFF**

It is important to note the declaration requires completion **DAILY** and **BEFORE** you enter security gates if you live offsite. Security will ask at the gate if the declaration has been completed before allowing entrance to the school. For onsite staff, please submit via the online form before the start of the school day.