



WOODRIDGE

COLLEGE AND PREPARATORY SCHOOL

Tel 041-9566200

P O THORNHILL 6375

More than a school... an experience

PRE-PRIMARY

General Information 2011

GROUP	CLASS AS PER FEE SCHEDULE	AGE	TEACHER	CONTACT NUMBER
SUNBIRDS	Private	2 - 3 Years	Mrs Ria Basson	082 834 7294
WAGTAILS	Grade 000	3 - 4 Years	Miss Jen Cato	083 661 7607
SWALLOWS	Grade 00	4 - 5 Years	Mrs Sue Taylor	082 299 8037
			Mrs Shiela Neave	(041) 956 6214 084 586 0096
ROBINS	Grade 0 (Reception)	5 - 6 Years	Mrs Terry Olivier	084 412 4724

If there are any guidelines, as set out in this information booklet that you are uncertain about, please do not hesitate to contact us.

Important Contact Numbers: The Headmaster, Mr Trevor von Berg and school secretaries, Mrs Sandy Whitehouse and Mrs Helga Cato may be contacted on (041) 956 6210/232.

Attendance: Mondays to Friday (including Public Holidays). Our school day begins at 08:00 and ends at 12:30.

After-care: After-care is available from Monday to Friday. This includes supervised play and a nutritious meal from the Woodridge dining hall.

Breakfast: We encourage children to have breakfast every day.

Message books: Communication is vital. All children are issued with message books. Please check them daily and sign for notices received. Any messages for teachers may be written in these books.

Money: If you send money to school, please place it in a marked envelope and staple it to your child's message book.

Clothing: To avoid items of clothing getting lost, we encourage you to mark all your children's clothing. All children must bring footwear to school. Sandals, which are easy to slip on and off, are best. It is a good idea to pack in a spare set of clothing.

Hats and sunscreen: In order to combat sun damage during the summer months, we have a 'no hat no play policy'. Please ensure that your son/daughter has a hat and sunscreen in the 1st and 3rd term.

Clothing Shop: Our uniform consists of a yellow tee-shirt and little brown shorts and brown school tracksuit. These items may be purchased from our clothing shop. Contact Mrs **Annemarie Botes** - (041) 956 6240. Please note, only the tee-shirt is compulsory for school outings and events. Your child will need an apron and stationery pack which is also supplied by the school shop.

Lunch: Children are required to bring their own lunch and cool drink daily. Sandwiches, Fruit, biltong, worts, cereal, nuts, raisins, cheese, plain biscuits, dried fruit, cold meats and viennas make up a healthy diet. Please do not send sweets to school.

Toys: The school cannot be held liable for any toys/articles brought to school. These are best left at home where they are safe.

Toilet training: Your child should be able to use the toilet independent of any assistance from the teacher (except for the Kittens Playgroup).

No dangerous objects: No sharp or dangerous objects that may cause injury to any other person may accompany children to school.

Collection of children: Please collect your child promptly at 12:30. Failure to do so will unfortunately result in being charged for After-care. Please remember that all staff have lunch and afternoon commitments and no child can be left unsupervised. All children must be collected by a responsible adult at 12:30. No child will be allowed to walk unsupervised to meet an adult or a brother or sister.

Meeting with teachers: Parents are requested to drop off their children in the morning and meet with the teachers in the afternoon if they wish to discuss any matters.

Contact details: Please advise the school as soon as possible if any of your contact details change. This is vital in the case of an emergency.

MISSION STATEMENT

'As a Christian School, Woodridge adopts a holistic approach to education and aims to develop the body, mind and spirit to enable each pupil to reach his/her potential'.



WOODRIDGE PRE-PRIMARY

Stationery Requirements

Sunbirds	For the year: Apron (plastic/no sleeves) Plastic cup Toothbrush & toothpaste <i>Please mark all items clearly</i>	For each term: 2 Box tissues Pampers wet wipes 1 Carlton Roll 4 Toilet Rolls
Wagtails	Toilet roll 1 packet of wet wipes 2 Bottles Ponel wood glue Pair small scissors 1 Pack large wax crayons (Crazy Store) 2 Tubes Pritt 1 pair of blunt nosed scissors Fabric sleeved apron (available from the Clothing Shop) <i>Please mark all items clearly</i>	Third Term: Twisters For each term: 1 Box tissues
Swallows	1 Box tissues 1 Carlton Roll 2 Bottles Bostik Art Glue 3 Tubes Pritt Pair small round-nosed scissors 1 Packet twister crayons Apron (available from Clothing Shop) Whiteboard Pack 1 Packet glitter 2 HB pencils <i>Please mark all items clearly</i>	
Robins (Grade R)	Pencil bag Twisters Blunt edged scissors Sharpener in a container Pencil crayons (12) Wax crayons (12) 1 x HB pencil Whiteboard Pack Apron (available from Clothing Shop) <i>Please mark all items clearly</i>	For each term: 1 Pritt 1 Bostik art glue Washable markers 1 Packet glitter 1 Box tissues 1 Carlton Roll



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Extra Murals

Various optional Extra Murals are available to our pupils: Please note that these are privately arranged activities and will be charged for over and above the annual school fees.

Modern Dancing & Ballet	Thursdays	Aniela Halliday 082 378 0180
Play Golf	Tuesdays (during break)	Peter Waite 073 249 5771
Cricket Academy	Fridays	Glenn 083 6503 370
Professional Tennis	Tuesdays (1:00 – 2:00)	Jeanne Broadhurst 084 580 1576
Kumon Maths & English	Wednesdays	Carol Teeton 082 954 8306
Horse Riding	Thursdays	Marden van Niekerk 082 954 8868
Monkeynastix	Fridays	Ronel 082 456 9156
Swimming	Mondays & Wednesdays (in season)	Brenton 083 549 6795
Speech (Pre-School only)	Wednesdays	June Wright 083 7080 505
Occupational Therapy	Monday to Thursday	Nika Oberholster 082 372 7689
Judo	Tuesdays	Gideon 076 7034 341
Tina Cowley Reading	Wednesdays	Laura 076 1184 081

These times are merely a guideline and may change during the year. At the beginning of each year pupils are often offered a free 'demo' lesson where they receive a form and details regarding the fees for each activity.

Please note that these are private activities and we would prefer fees to be paid directly into the contact person's bank account. If that is not possible, money must come to school in a sealed, clearly marked envelope.

As these are private activities, please contact the person in charge with any questions regarding fees or times. Please note that some of these extra activities take place during school time and there is no obligation for your child to sign up. Class work continues as normal during extra mural times. However, most of these activities take place at 12:00 so as not to disrupt the school day.



WOODRIDGE PRE-PRIMARY

After-care

Ria Basson: 082 8347294 (After-care Facilitator)

After-care takes place on Monday, Tuesday, Wednesday and Thursday from 12:30 to 16:30. **On Fridays after-care ends at 15:00.** All pupils are escorted to the buses and helped on board by the teacher in charge.

The cost is **R50, 00 (12:30 to 16:30) or R40, 00 (12:30 to 14:30)**, with a 5% discount for pupils attending 20 or more days per month. The children have a full lunch at the College Hall and are provided with a snack in the afternoon.

Should you wish to make use of the after-care facilities on a specific day, please write a note to the class teacher in your child's message book. The pupils are fully supervised at **ALL TIMES** and after-care is supervised **FREE** play. We do arrange activities such as music, baking, painting and videos on some afternoons.

Rules

1. Children are to be collected from after-care by parents.
2. No older brother or sister is allowed to fetch unless the after-care supervisor has been informed by the parents.
3. No child will be handed over to a stranger.
4. The after-care supervisor must be fully informed as to any change in plans concerning the child in care.
5. It is the parent's responsibility to book a child off the bus if you fetch early.
6. No child may be taken from after-care without first informing the after-care supervisor.
7. Clear instructions must be given as to whether your child is on the bus or not.
8. If you are delayed in fetching your child, please phone the after-care facilitator directly - as soon as possible.
9. No instructions will be taken from the children. Daily changes can be communicated via the message book.

Please complete the attached reply slip and return it to your child's class teacher, should you wish your child to attend after-care.

Little Birds

One little bird with lovely feathers blue
Sat beside another one. Then there were two.

Two little birds singing in the tree
Another came to join them. Then there were three.

Three little birds wishing there were more
Along came another bird. Then there were four.

Four little birds glad to be alive,
Found another lonely friend. Then there were five.

Five little birds just as happy as can be
Five little birds singing songs for you and me.



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After-care Reply Slip

My child _____ will be
attending After-Care on the following days:

- | | | | |
|--------------------------|---------|--------------------------|--------------|
| <input type="checkbox"/> | Monday | <input type="checkbox"/> | Thursday |
| <input type="checkbox"/> | Tuesday | <input type="checkbox"/> | Wednesday |
| <input type="checkbox"/> | Friday | <input type="checkbox"/> | Occasionally |

What time will your child be in After-care? 12:30 – 14:30 12:30 – 16:30

Which bus will your child be using? _____

Contact numbers: MOM _____
DAD _____

SIGNATURE: _____ DATE: _____