



WOODRIDGE

COLLEGE AND PREPARATORY SCHOOL
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APPLICATION *is hereby made for admission as a Scholar*

**** PLEASE COMPLETE IN BLACK INK AND BLOCK LETTERS AND INITIAL THE BOTTOM RIGHT CORNER OF EACH PAGE.**

Surname:

First Names in full

Date of Birth.....I.D. Number

Male/Female Religious Denomination

Previous School.....

Sibling at Woodridge? YES / NO..... IF YES, GRADE?

Proposed date of entry.....Proposed grade of entry

Day Scholar/Boarder..... Home Language.....

If Day Scholar, indicate whether your child will be using a school bus and if so, which one (see attached bus booking form).....

Parent/Guardian 1 (Full names)

Identity number (Copy I.D. to be attached).....

Full Postal Address

Full Residential Address

Telephone (H) (B)

Facsimile Cellular number

E-Mail address.....

Parent/Guardian 2 (Full names)

Identity number (Copy I.D. to be attached).....

Full Postal Address

Full Residential Address

Telephone (H)..... (B)

Facsimile Cellular number.....

E-Mail address.....

DECLARATION BY PARENT/LEGAL GUARDIAN

I/We the undersigned,

1. _____ Parent / Legal guardian

and

2. _____ Parent / Legal guardian

request that my/our son/daughter/ward be admitted as a scholar to Woodridge College & Preparatory School (hereinafter referred to as Woodridge) and I/we undertake to :

SCHOOL POLICY

Conform to all rules and regulations laid down by the Woodridge Trust, Council and Headmasters from time to time.

SCHOOL FEES

1. Hold myself/ourselves jointly and severally liable for the payment of the full amount of fees and disbursements to be charged by Woodridge in respect of the whole period during which my son/daughter/ward is registered as a scholar at Woodridge, which amount includes but is not limited to, any other fees and/or disbursements charged by Woodridge from time to time. I/We declare that I/we am/are in a financial position to pay the school fees as adopted.
2. Pay all fees and disbursements charged by Woodridge in advance on/before the first day of each term.
3. Pay interest at the prevailing Usury Act rates on overdue fees and disbursements, calculated per month, per outstanding term.
4. That I/we acknowledge that I/we am/are aware of and agree to the fact that the deposit of R2 000 paid by me in regard to my son/daughter/ward is non-refundable and will be forfeited in the event of my cancelling the registration of my son/daughter/ward.
5. Any indulgence or extension granted by Woodridge with regard to payment of school fees will not be regarded as a waiver of any of the rights of Woodridge.
6. In the event of school fees not being paid by the due date, whether by way of a term's advance payment or monthly debit order, such failure on my/our part will cause the whole outstanding balance of the annual school fees then outstanding to become immediately due and payable.
7. Without limiting or detracting from the Woodridge's rights to enforce payment of any and all monies due to the school by the Applicant, Woodridge may in its sole discretion:
 - 6.1 withhold the Pupil's school report if the fees for any given term not be paid by the end of that term;
 - 6.2 refuse the return of the Pupil to Woodridge until the school fees are paid up to date
 - 6.3 withhold any sales at the School shop and Sanatorium
8. In the event of Woodridge being obliged to hand over for collection through its attorneys any outstanding school fees, I/we shall be liable for the legal costs incurred by the school for the collection of such outstanding fees on a scale as between attorney and client, including such collection commission which the school may be obliged to pay to its attorneys
9. Accept any jurisdiction of the Magistrate's Court.

EMPLOYMENT DETAILS

I/we hereby consent to my/our employer/s divulging my/our employment history and details to the school, if and when required.

NOTICE

Once the pupil has entered the School, a clear term's written notice of withdrawal must be given to the Head, if the parent wishes to terminate this contract for any reason and to withdraw the pupil prior to the final exit examination. If such notice is not given, a full term's fees, at the rate applicable for the next term in which the pupil would have been, shall be paid in lieu thereof. Likewise, if the School elects for any reason to terminate this contract, then it may do so, on giving the parent a clear term's written notice of its decision to terminate the contract at the end of the term in question, at which time the parent must withdraw the pupil.

Notwithstanding the above, in circumstances where the Head and the Chairperson of the School's governing body in their discretion determine a shorter period of notice to be appropriate, then the School may give the parent thirty days written notice of such termination, signed by both the Head and the Chairperson.

INDEMNITY

Indemnify Woodridge and its staff or their authorised agents against any and all claims that may arise from any injury, death, loss, damages, costs or expense, including legal costs, suffered by me or my son/daughter/ward at any time whilst enrolled as a scholar at Woodridge.

This agreement contains the entire agreement between the parties and no amendments will be of any force or effect unless reduced to writing and signed by both parties.

SIGNED DATE
(Parent/Guardian 1)

SIGNED DATE
(Parent/Guardian 2)

The Headmaster
Woodridge College & Preparatory School
P O THORNHILL
6375

Tel. 041-9566200 (College)
041-9566210/9566232 (Prep School)
Fax: 041-9566202 (College)
041-9566221 (Prep School)

e-mail: secretary@woodridge.co.za
www.woodridge.co.za

PLEASE NOTE THAT CERTAIN DOCUMENTS MUST ACCOMPANY THIS APPLICATION

1. Certified copy of Birth Certificate or Identity Document of learner.
2. Certified copy of Identity Document of EACH parent and/or guardian.
3. Copy of latest report from the pupil's present school. If the mid-year report is not available at the time of submission, the previous year's December report should be submitted and the mid-year report to be forwarded as soon as it is available.
4. Completed Declaration by Pupil's present school.
5. Completed Options of Payment Form.

YOUR APPLICATION WILL NOT BE CONSIDERED IF THE ABOVE-MENTIONED ITEMS DO NOT ACCOMPANY THE APPLICATION FORM.



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DECLARATION BY PUPIL'S CURRENT SCHOOL

The following pupil is applying to attend Woodridge College & Preparatory School. Kindly complete this form and fax it to: 041-9560039

Name of pupil:

Name of present school:

School telephone number:.....

School fax number:

Present Grade:.....

Number of years at present school:

Behaviour / Attitude:.....

(Exemplary / good / satisfactory / not satisfactory)

Sports participation:

Team:

Name of Person responsible for fee payment:

Fees: Termly: R.....

Annual: R

(Paid up to date / Not paid up to date)

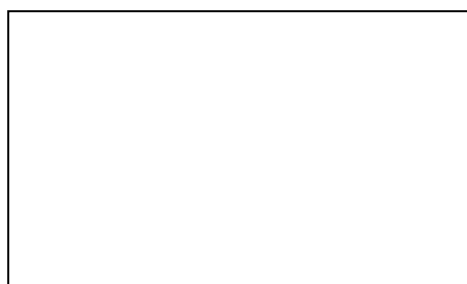
Other comments:

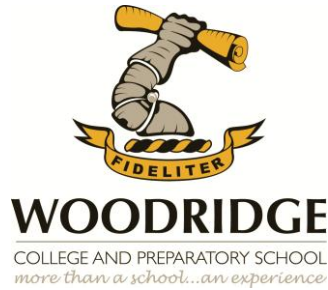
.....

Date:

Signature of Principal:

School Stamp





TERM DATES - 2012

- 1ST TERM** Sunday 15 January - New Pupils and Parents' Orientation. Boarders return by 17h00. School commences at 08h00 on Monday 16 January.
- Half-term : 23 February - 27 February
Pupils may leave after the presentation of prizes at the Interhouse Gala (± 13h00) on Thursday 23 February. Boarders return by 19h00 on Monday 27 February. School resumes at 08h00 on Tuesday 28 February.
- Term ends at 15h15 on Wednesday 4 April. Final Assembly 14h30.
- 2ND TERM** Begins at 08h00 on Wednesday 2 May. Boarders return by 19h00 on Tuesday 1 May.
- Half-term: 22 June - 2 July (School day ends at 12h00 on 22 June)
Boarders return by 19h00 on Monday 2 July. School resumes at 08h00 on Tuesday 3 July.
- Term ends at 15h15 on Thursday 2 August. Final Assembly 14h30.
- 3RD TERM** Begins at 08h00 on Tuesday 4 September. Boarders return by 19h00 on Monday 3 September.
- Half-term: 6 October - 10 October
Pupils may depart after the presentation of prizes at OE on 6 October. Boarders return by 19h00 on Wednesday 10 October. School resumes at 08h00 on 11 October.
- Term ends at 12h45 on Friday 30 November. Final Assembly 12h00.

IMPORTANT DATES

- 23 February - College Interhouse Gala**
- 31 March - Matric Dance**
- 5 October - Speech Night and Prize-Giving**
- 6 October - Outdoor Education Day**
- 18 October - Matric Induction Dinner**
- 19 October - Valedictory Service**
- 21 October – Confirmation Service**

PLEASE NOTE

It is important for all pupils to attend Final Assemblies. All bus or flight bookings must be done in consultation with the School. It is most important that these are done well in advance. The School should be informed of times of arrival in order to coordinate the meeting of buses and planes.



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2012 FEES

(All the figures quoted below are in South African Rands)

	DAY SCHOLARS		BOARDERS	
	TERMLY	ANNUAL	TERMLY	ANNUAL
GRADE 000	4 311	12 932		
GRADE 00	4 311	12 932		
GRADE 0	4 789	14 367		
GRADE 1	9 637	28 912	17 321	51 963
GRADE 2	9 637	28 912	17 321	51 963
GRADE 3	9 637	28 912	17 321	51 963
GRADE 4	11 276	33 827	20 532	61 596
GRADE 5	14 137	42 412	23 430	70 290
GRADE 6	14 465	43 396	23 750	71 249
GRADE 7	16 491	49 472	25 187	75 562
GRADE 8	20 504	61 512	30 982	92 947
GRADE 9	20 504	61 512	32 874	98 623
GRADE 10	20 504	61 512	32 874	98 623
GRADE 11	20 504	61 512	32 874	98 623
GRADE 12	20 504	61 512	32 874	98 623

- 1 A term's notice is required before removing a pupil or changing a pupil's enrolment status.
- 2 A non-refundable administration fee of R 2 000 is payable on confirmation of enrolment.
- 3 Foreign-based learners are required to pay a terms fee as a refundable deposit on confirmation of enrolment.
- 4 A family rebate of 10% for the second child and 15% for the third and additional children is offered.
- 5 Fees are payable annually, termly or monthly.
 - 5.1 Annual and termly payments may be made by bank transfer, in cash deposited into the school's bank account, by cheque or credit card.
 - 5.2 Monthly payments must be paid by debit order and attract a charge of 5% per annum.
- 6 Interest will be levied at 2% per month on the total amount outstanding.
- 7 Discount is allowed in respect of the annual fees if paid on or before the first day of the first term.
- 8 Other expenses must be paid at the time the expense arises or as arranged with the Finance Department.
- 9 A fee of R200.00 will be levied for any extraordinary effort made to collect outstanding amounts.



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CONSENT FOR CREDIT CHECK

I, _____ [parent]

of _____ [name of child/children]

accept that the School reserves the right to conduct appropriate credit checks on prospective parents / persons responsible for payment of school fees and requires the consent to do so from the person(s) responsible for payment of fees, in order to consider and process this application.

The applicant hereby acknowledges and agrees that Woodridge College and Preparatory School may :

- Perform a credit search on the applicant's record with one or more registered Credit Bureaus when assessing the applicant's application for admission.
- Monitor the credit applicant's behaviour by researching his/her record at one or more of the Credit Bureaus.
- Use new information and data obtained from the Credit Bureaus.
- Record the existence of the applicant's account with any Credit Bureau.
- Record and transmit details of how the applicant has performed in meeting his/her financial obligation to the School.

Father's details :

ID No : _____ RSA ID : Y N Title : _____

Surname : _____ Marital status : _____

Date of birth : _____

Home address : _____

Postal address : _____

Telephone : _____(h) _____(w)

Employment : _____ [Occupation]

Employer : _____ [Employer]



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CONSENT FOR CREDIT CHECK (CONT.)

Mother's details :

ID No : _____ RSA ID : Y N Title : _____

Surname : _____ Marital status : _____

Date of birth : _____

Home address : _____

Postal address : _____

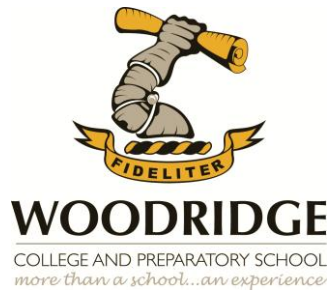
Telephone : _____(h) _____(w)

Employment : _____ [Occupation]

Employer : _____ [Employer]

Signature of person(s) responsible for fees

Date



3 November 2011

Dear Parents

The **Payment Option Form** for 2012 is attached and should be completed and returned to the school by no later than 14 November 2011.

Detailed below are the various payment options.

Annual Payment:

Fees are due, in full, before the first day of the first term. A discount of 4% will be awarded to accounts with fees settled, in full, before 16 January 2012.

Termly Payment:

Termly fees are due for payment before the first day of each term. The termly debit orders will be processed on the following dates:

Term 1: 16 January 2012 **Term 2:** 30 April 2012 **Term 3:** 31 August 2012

Should you select the annual or termly payment option and your payment is not received on the due date, your account will automatically default to the monthly option and the administration fee will be charged to your account.

Monthly Payment: (available to SA Residents only)

Monthly fees will be billed over 10 months, from January to October 2012. Payment is due on or before the last day of each month from January 2012. A 5% administration fee will be charged to all accounts being billed monthly, regardless of whether payments are made via EFT or debit order.

The debit order deduction date for monthly payments will be on the last working day of every month, starting on 31 January 2012.

The Payment Option Form, 2012 Fees Schedule and Debtors Policy are attached. Please take special note of the policies set out in the Debtors Policy document.

You will receive a statement in December 2011 showing fees due for payment in January 2012 (based on your selection). Should the Payment Option Form not be returned to the school by 14 November 2011, your account will be defaulted to the monthly payment option for SA residents, or the termly option for Non-South African residents.

Should you have any queries regarding the above, please do not hesitate to contact the accounts department for assistance. We thank you in advance for your co-operation and assistance in ensuring a smooth transition to 2012.

Yours sincerely

D MASTERTON
BUSINESS MANAGER

WA2013-021-01



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2012 Payment Options for School Accounts

Kindly complete the sections below and fax back to 086 604 5266 or email to kirsty.fourie@woodridge.co.za

FAMILY INFORMATION:

Surname:	School Account No:
E-Mail:	
Tel No:	Cell No:

Children's Names	Grade	Children's Names	Grade

FEE BILLING OPTION – PLEASE TICK YOUR SELECTION:

Option 1 – Annual Fee Billing	By 16 January 2012	
Option 2 – Termly payment	By 1 st day of each term	
Option 3 – Monthly payment **RSA Residents only	By last day of each month, starting 31/1/12	

FEE PAYMENT OPTION – PLEASE TICK YOUR SELECTION:

DEBIT ORDER Fees Termly and Extras Monthly		DEBIT ORDER Fees and Extras Monthly	
CHEQUE/CREDIT CARD		EFT	
Cash may be deposited into Woodridge's bank account at any Standard Bank branch – please do not send cash to school.			

***Banking Details for Debit Order Payment Option:**

Account Name:	
Bank:	
Branch Name:	
Branch Code:	
Account Number:	

Signed By: _____

Date: _____

Signature: _____



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2012 SCHOOL FEES MONTHLY / TERMLY DEBIT ORDER AUTHORISATION

Please complete and return this document before 30 NOVEMBER 2011.

DEBIT ORDER INSTRUCTION

I hereby agree that the School may debit my account in respect of School fees and other amounts due to the School under the following conditions:

- 1 The debit to my account shall be value of the fees divided by 10 for monthly payments or 3 for termly payments plus ad hoc charges that may arise from time to time.
- 2 The deduction will be made on the dates as stipulated on the Payment Options Form.
- 3 Changes in fees, amounts owing and debit order amounts will be advised prior to any such change being effected.
- 4 This authority may be cancelled by me by giving 30 days notice, in writing, by prepaid registered post.
- 5 Details of each withdrawal will be printed on my bank statement or an accompanying voucher.
- 6 If, for any reason, the debit order is rejected, the School shall have the automatic right to **double** the amount of the debit order in the following month.
- 7 In the event of the debit order being rejected, the School shall have the right to recover bank charges and any other costs associated with the rejected debit order, as well as all attorney and own client costs which could be incurred in the event of legal action being instituted for recovery of outstanding amounts.
- 8 The Magistrate's Court shall have jurisdiction in any legal action which could be instituted for recovery of amounts due in terms of the aforementioned paragraph.

The details of my bank account are as follows:

Name of account holder: _____

Name of Bank/Building Society: _____

Branch name and town: _____

Branch Number:

Account Number:

Type of Account: Current Transmission

(Note: This debit order is only able to operate on a current or transmission account)

Signed: _____

Signed: _____

Father/Guardian

Mother/Guardian

Date: _____



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COLLEGE CLOTHING LIST (MINIMUM REQUIREMENTS)

Clothing Shop - Tel. +27 (0)41-9566240; Fax +27 (0)41-9566202

SCHOOL UNIFORM : GIRLS	Boarders	Day Scholars	SCHOOL UNIFORM : BOYS	Boarders	Day Scholars
Woodridge Blazer	1	1	Woodridge Blazer	1	1
Woodridge Tie	1	1	Woodridge Tie	1	1
Woodridge Jersey	2	1	Woodridge l/s White Shirts	5	3
White Woodridge socks	12	5	Woodridge Chinos	3	2
Brown (polishable) shoes	1	1	Brown (polishable) lace-up shoes	1	1
Brown Denims (School issue only)	2	2	Woodridge Socks	5	3
Woodridge White Shirts (l/s - Winter)	5	3	Woodridge Jersey	2	1
Woodridge White Shirts (s/s Summer)	5	3	Woodridge white Shirts	6	3
Woodridge Hoodie (Winter)	1	1	Woodridge Shorts	6	3
Woodridge winter coat (optional)	1	1	Woodridge Anorak	1	1
Woodridge Skirt	3	3	Woodridge Tracksuit	1	1
Brown Pantihose	3	1	Woodridge Togbag	1	1
Woodridge Anorak	1	1	Bookbag	1	1
Woodridge Tracksuit	1	1	Woodridge Hoodie (Winter)	1	1
Woodridge Togbag	1	1			
Bookbag	1	1			
SPORTSWEAR					
House Athletic Vest	1	1	House Athletic Vest	1	1
Brown Shorts	3	2	Brown Shorts	3	2
Hockey Socks	2	1	House Rugby Jersey	1	1
Hockey/Netball Skirt	1	1	Woodridge Rugby Jersey	1	1
Woodridge Sports T-shirt	2	1	Sports Socks	5	3
White T-shirt	3	1	Woodridge Sports T-shirt	3	1
Running Shoes (mainly white)	1	2	Woodridge Cricket Jersey (team only)	1	1
Woodridge Costume	1	1	Woodridge Cricket Cap (team only)	1	1
Bathing Cap (yellow)	1	1	Cricket Longs (team only)	2	1
White ankle sports socks	3	2	Cricket Shirt (team only)	2	1
Woodridge Yellow sports T-shirt (matches only)	1	1	Running Shoes (mainly white)	1	1
Yellow Tennis skirt (matches only)	1	1	Woodridge Bathing Costume	1	1
Outdoor Education Equipment			Cricket Brim Hat (team only)	1	1
			Woodridge yellow sports t-shirt (matches only)	1	1
			Outdoor Education Equipment)		
OTHER CLOTHING/BOARDERS					
Panties	12		Underpants	8	
Bras	4		Pyjamas	2	
Pyjamas	3		Slippers/Slops	1	
Dressing Gown	1		Vests (optional)	2	
Slippers	1		Jeans/Shorts/Tracksuit Pants	2	
Vests/Spencers (optional)	2		Casual Shirts/T-Shirts	6	
Casual Shoes	2		Jerseys/Tracksuit Tops	3	
Jerseys/Tracksuit Tops	4		Toilet Bag (nailbrush, toothbrush, etc.)	1	
Jeans/Shorts/Tracksuit Pants	4		Toiletries		
Dresses	4		Blanket	1	
Towels	4		Duvet	1	
Blankets	1		Duvet Covers	2	
Duvet	1		Fitted Sheets	2	
Duvet Covers	2		Pillow Cases	2	
Fitted Sheets	2		Pillow	1	
Pillow	1		Towels	4	
Pillow Cases	2		Laundry Bags	2	
Laundry Bags	2		Coathangers	6	
Coathangers	6		Spare Name Tapes		
Toilet bag with Toiletries	1		Padlock for locker (Spare Key to Housemaster)	2	
Manicure Set	1		Permanent marker pen for clothes	1	
Tissues					
Workbox with needles, cotton, scissors	1				
Padlock for Locker (Spare Key to Housemistress)	2				
Spare Name Tapes					
Permanent Marker pen for clothes	1				



WOODRIDGE

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DAY SCHOLAR BUS BOOKING FORM: 2012

Name of Child/Children: _____

Number of seats required: _____ Grade/s: _____

NB: Fees are payable per seat per bus: should a parent require a child to arrive on one bus and depart on a different bus, this will require two seats to be booked and paid for.

PLEASE TICK (✓) THE REQUIRED BUS STOP

BUS	BUS STOP	Depart	Return	PRICE PER ANNUM	Tick
JEFFREYS BAY (BLUNDEN and WOODRIDGE 32 SEATER)	Spar Car Park (opposite Checkers)	07h00	17h20	R10 383	
ULTRA (BLUNDEN)	Ultra Liquors (cnr Cape Rd & William Moffatt)	06H55	17h25	R10 062	
SUNRIDGE (BLUNDEN)	2. Stella Londt – Parks Rugby Club	07h10	17h15	R10 062	
KINGS BEACH (WOODRIDGE 32 SEATER)	Kings Beach Car Park	07h10	17H35	R10 062	
MOUNT PLEASANT (BLUNDEN)	2. AM: Dales Supermarket, Buffelsfontein Rd	07h00	17h25	R10 062	
	PM: The Dam, cnr Athlone and Buffelsfontein				
WALMER (BLUNDEN)	1. 9 th Avenue Nursery	06h50	17h35	R10 062	
SEAVIEW (BLUNDEN)	Seaview Hotel	07h10	17h10	R10 062	
COWS CORNER (BLUNDEN)	Forlees Supermarket	07h25	17h05	R10 062	
SEAVIEW/GREENBUSHES N2 ON/OFF RAMP (BLUNDEN)	Seaview side of the N2 on-ramp	07h30	17h00	R 8 430	
UITENHAGE (WOODRIDGE 22 SEATER)	Uitenhage Sports Centre	07h20	17h20	R10 062	
UITENHAGE (WOODRIDGE 22 SEATER)	Rocklands	07h35	16h55	R6 660	

NB: DEPARTURE TIME ON FRIDAY IS 15h15

I, (name of parent/guardian) _____ hereby give consent for my child/children to use Woodridge-arranged transport to and from Woodridge and indemnify the School and its agents against any claims for loss, damage or injury suffered when using or as a result of using any such transportation.

I acknowledge and agree that:

- 1 My child/children's seat/s on the bus could be withdrawn should he/she misbehave or not adhere to the acceptable rules and regulations of the School as per the Code of Conduct : Daily Bus Transport
- 2 Transport fees will be billed with my school fees annually, termly or monthly as selected by me on the School's Fees Payment Options Form and are payable in accordance with the School's Fees and Debtors Policy.

SIGNED: _____ DATE: _____

Parent/Guardian CONTACT/CELL NUMBER: _____ **PLEASE RETURN THE FORM, COMPLETED AND SIGNED, TO ENSURE YOUR CHILD'S/CHILDREN'S SEAT ON THE BUS**



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TEL. 041-9566200 (College) 9566210/232 (Prep)
FAX. 041-9566202 COLLEGE
041-9566221 PREP

PO THORNHILL
6375

MEDICAL ADMISSION FORM

FULL NAME : _____

DATE OF BIRTH : ___/___/___ ENTRY GRADE _____ DAY/BOARDER _____

FULL NAME AND SURNAME: FATHER : _____

MOTHER : _____

PHONE: H: _____ B: _____ CELL _____

RESIDENTIAL ADDRESS: _____

E MAIL ADDRESS: _____

MEDICAL AID DETAILS

NAME OF SCHEME _____ OPTION _____

PRINCIPAL MEMBER _____ I.D. NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MEDICAL AID NUMBER _____ DEPENDANT CODE _____

Please note: A copy of both sides of medical aid card, together with a copy of the identity book of the principal member must accompany this form

PLEASE SUPPLY THE FOLLOWING VITAL INFORMATION FOR OUR RECORDS

DATE OF LAST TETANUS TOXOID INJECTION _____

ALLERGIES (Bee stings, medication, etc.) _____

OPERATIONS (Grommets, tonsillectomy, etc.) _____

SERIOUS ILLNESS (Rheumatic fever, hepatitis, malaria, etc.) _____

PERMANENT CONDITIONS (Asthma, diabetes, ADHD, etc.) _____

PERMANENT TREATMENT (Inhalers, insulin, Ritalin, etc.) _____

PSYCHOLOGICAL HISTORY (Anorexia, depression, etc.) _____

OTHER (Bed-wetting, fear of the dark, etc.) _____

(Please supply details on a separate sheet, if necessary)

DAY SCHOLAR: NAME OF DOCTOR : _____ TEL NO. _____

ALL SCHOLARS WILL AUTOMATICALLY FALL UNDER THE CARE OF THE SCHOOL DOCTOR/HEALTH CARE PRACTITIONER APPOINTED BY THE SCHOOL.

CONSENT TO OPERATE

I agree that if, in the opinion of the Headmaster or his Deputy, an emergency has arisen and the parents cannot be contacted, the Headmaster or his Deputy, or a staff member nominated by the Headmaster or his Deputy, has authority to permit a Medical Practitioner, Dentist or other auxiliary Medical Practitioner nominated by him/her to carry out any treatment, or administer a general anaesthetic, or perform any operation that may be considered necessary in the circumstances, on my child.

LEGAL GUARDIAN

DATE: _____



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Independent Education Board (IEB) Application for Immigrant Status

(To be completed by international students who have never been schooled in South Africa)

Date	
Name of pupil	
Date of Birth	
School	

Grade	Year	School	Town/City	Country

Documents Attached: _____
(copy of most recent report; reference from school confirming attendance of student)

Signature of Principal: _____

Date: _____



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SUBJECT CHOICES 2012

** PLEASE INDICATE YOUR SUBJECT CHOICES BY CIRCLING ONE SUBJECT ON EACH LINE. PLEASE RETURN THIS FORM TOGETHER WITH THE REST OF THE APPLICATION.*

GRADE 10

- 1 English
- 2 Afrikaans / isiXhosa / CAT (Immigrants) / French
- 3 Mathematics / Mathematical Literacy
- 4 Life Orientation

- 5 Physical Sciences / Life Sciences / Business Studies / History / Tourism
- 6 Physical Sciences / Life Sciences / IT / CAT / Visual Arts / Geography
- 7 Life Sciences / Accounting / CAT / Geography / Music / Visual Arts

GRADE 11

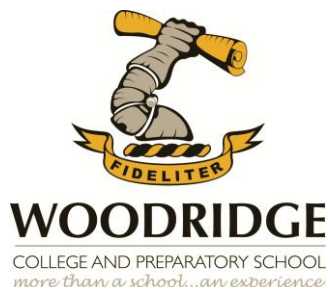
- 1 English
- 2 Afrikaans / isiXhosa / Business Studies (Immigrants) / French
- 3 Mathematics / Mathematical Literacy
- 4 Life Orientation

- 5 Physical Sciences / Life Sciences / Business Studies / History / Tourism / Music
- 6 Physical Sciences / Life Sciences / IT / CAT / Visual Arts /
- 7 Life Sciences / Accounting / CAT /
Geography / Business Studies / Music

GRADE 12

- 1 English
 - 2 Afrikaans / isiXhosa / Geography (Immigrants) / French
 - 3 Mathematics / Mathematical Literacy
 - 4 Life Orientation

 - 5 Physical Sciences / Life Sciences / Business Studies / History/Geography
 - 6 Physical Sciences / Life Sciences / IT / CAT / Visual Arts / Tourism
 - 7 Life Sciences / Accounting / CAT /
Geography / Business Studies / Music
-



TRAVEL POLICY

HOW TERMS ARE STRUCTURED:

The school term dates are structured so that students are generally allocated a Monday to travel to school at the start of a term and a Friday to travel home at the end of a term. This way they do not have to travel over weekends and can spend this quality time with their families.

DEPARTURES:

It is compulsory for all students to attend final assembly on the last day of term. Exams are written up to and including the last day of term in June and November. Should a student miss an exam because of an early departure, they will get zero.

Students leaving earlier than the scheduled school transport will need to take a taxi to the airport or bus terminus. The teachers (drivers) are not available to drive students to the airport/bus terminus before 15:00 on the last day of term.

Students travelling within South Africa are able to book flights or buses home on the last day of term as they do not have onward connections. It is safe to say that flights/buses booked from 17:00 onwards will be suitable.

International travellers, with onward connections, are to overnight at school on the last day of term and travel home the next day. (See above – HOW TERMS ARE STRUCTURED)

RETURNS:

Please ensure that students' return travel arrangements reach our Travel Co-ordinator BEFORE the end of the preceding term as she does not live on campus and does not have access to her office email during the holidays.

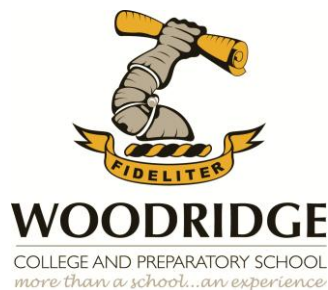
Should she not receive these arrangements timeously, travellers will not be on the transport list to return to school from the airport/terminus and might have to take a taxi to school.

Please make every effort to avoid booking the last flight from Johannesburg to Port Elizabeth which arrives at 21h30 as this means students will arrive at Woodridge after 23h00.

GENERAL:

In the event of students being delayed, or arriving earlier than scheduled, they **MUST** wait near the Information Desk in the Arrivals Hall, for the next pick-up time. Please ensure travellers have the mobile number of our Travel Co-ordinator should they need to inform her of any delays or changes to travel arrangements.

By law, our buses are allowed to transport only 14 passengers and it is, therefore, important that the School is able to calculate how many of our buses are required to meet the travellers.



TRAVEL POLICY (Cont.)

Extraordinary Trips:

Please note that it is the School's obligation to transport boarders to and from the airport and/or bus terminal at the beginning and end of term and half-term only.

In the event of students requiring transport to and from Port Elizabeth outside of scheduled shuttle times, the 2012 rate for 'extraordinary trips' is **R200,00**. This amount will be charged to your account. In the event of the school being unable to assist, we recommend a local taxi service, Hurters Cabs. Their telephone number is listed below.

Dress:

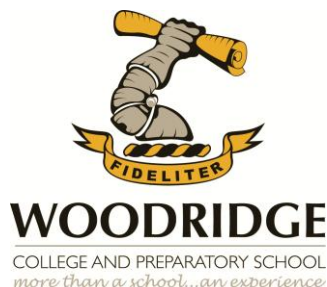
All boarders using school transport are to travel in their **FULL** Number One uniform with the exception of those travelling overnight by bus who may wear their **FULL** school tracksuit/white sports shirt and acceptable sports shoes.

Overweight Luggage:

Overweight luggage is a matter of concern and the cause of delays and unnecessary worry. All travellers must adhere to the airline/bus restrictions of weight and the number of items allowed.

Travel Coordinator: Lindy Isherwood
Mobile: +27 (0)72 687 3553
Office: +27 (0)41 956 6227
Email: lindy.isherwood@woodridge.co.za

Hurters Cabs: +27 (0)41 585 5500
info@hurtercabs.co.za



OUTDOOR EDUCATION AND ADVENTURE

Activities fall into 2 categories: compulsory and voluntary.

Compulsory activities take place at various stages with various grades and may include: camping, hiking, canoeing, climbing/abseiling, trail running and assault course

Pupils will be required to have the following items for this component. Obviously all items need to be of sound quality, durable and lightweight:

rucksack - between 50l and 80l, depending on size of child

sleeping bag - rating $\pm 5^{\circ}\text{C}$

tent - max. 2 man (share with a friend, if possible)

billy set (pot, plate and mug) - aluminium/stainless steel

cutlery set - aluminium/stainless steel

torch (LED) - headlamp-type very popular

water bottle - $\pm 2\text{l}$

gas cooker - e.g. Bleuet 206

hat - essential

sun block - essential

sturdy, comfortable **walking shoes**/boots (old trainers are the best)

rain gear

Woodridge College has an arrangement with a South African company called Bushtec and tents, sleeping bags, rucksacks and torches may be ordered through the School Shop

Voluntary activities. These include, at various times: surf lifesaving, canoeing, rock climbing, bouldering, abseiling, scuba diving, archery, mountain biking, trail running, open water swimming, adventure racing, tri- and quadrathlon, surfing, fishing, snorkelling, survival camps, bird watching and many other outings, trails and adventures.

Equipment for these activities may be provided by the School, hired or rented or be owned personally by the pupils.

The School also offers special camps and outings such as high peak ascents (Kilimanjaro, Drakensberg etc), white water rafting and canoeing, bungee jumps and zip wires, to name a few. These are organised as voluntary outings.

STATIONERY REQUIREMENTS : 2012

SUBJECTS	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
English	2 x 96 p A4 Hard cover	2 x 96 p A4 Hard cover	1 x Lever Arch file	1 x Lever Arch File	1 x Lever Arch File
Afrikaans	1 x 192 p A4 Hard cover	1 x 192 p A4 Hard cover	1 x 72 p A4 book 1 x Lever Arch File Plastic Sleeves	1 x 72 p A4 book 1 x Lever Arch File Plastic Sleeves	1 x 72 p A4 book 1 x Lever Arch File Plastic Sleeves
isiXhosa	1 x 192 p A4 Hard cover	1 x 192 p A4 Hard cover	1 x 192 A4 hard cover	1 x 192 A4 p hard cover	1 x 192 A4 p hard cover
Mathematics	1 x 96 p A4 Hard cover 1 x Ring file + plastic sleeves Maths Set Casio Scientific Calculator – fx 82 ES PLUS	1 x 96 p A4 Hard cover 1 x Ring file + plastic sleeves Maths Set Casio Scientific Calculator – fx 82 ES PLUS	1 x 192 p A4 Hard cover 1 x Ring file + plastic sleeves Maths Set Casio Scientific Calculator Fx 82ES PLUS	2 x 288 p A4 Hard cover 1 x Ring file + plastic sleeves Maths Set Casio Scientific Calculator Fx 82ESPLUS	2 x 288 p A4 Hard cover 1 x Ring file + plastic sleeves Maths Set Casio Scientific Calculator Fx 82ES PLUS
Maths Literacy	N/A	N/A	1 x 96 p A4 hard cover 1 x A4 72p soft cover Maths Set Casio Scientific Calculator FS-82ES PLUS 1 x 30 cm ruler	1 x 96 p A4 hard cover 1 x A4 72p soft cover Maths Set Casio Scientific Calculator FS-82ES PLUS 1 x 30 cm ruler	1 x 96 p A4 hard cover 1 x A4 72p soft cover Maths Set Casio Scientific Calculator FS-82ES PLUS 1 x 30 cm ruler
Physical Sciences	1 x 96 p A4 Hard cover	1 x 96 p A4 Hard cover	2 x 288 p A4 Hard cover book & File	2 x 288p A4 Hard cover boo & File c/o from Grade 10	2 x 288 p A4 Hard cover book & File c/o from Grade 11
Life Sciences	1 x 96 p A4 Hard cover 1 x 20 p flip file	1 x 96 p A4 Hard cover 1 x 20 p flip file	1 x Ring File OR 1 x 192 p A4 Hard cover 1 x 20 P flip file	1 x Ring File OR 1 x 192 p A4 Hard cover 1 x 20 P flip file	1 x Ring File OR 1 x 192 p A4 Hard cover book 1 x 20 P flip file
History	1 x 192p A4 Hard cover	1 x 192 p A4 Hard cover	1 x Ring File 1 x 192 P A4 Hard cover	1 x Ring File – c/o from Gr 10 1 x 192 P A4 Hard cover	1 x Ring File – c/o from Gr 11 1 x 192 P A4 Hard cover
Geography	1 x 192p A4 Hard cover 1 x 30 pocket flip file	1 x 192 p A4 Hard cover book 1 x 30 pocket flip file	1 x Lever Arch File 1 x A4 Quotation folder Plastic sleeves	1 x Lever Arch File 1 x A4 Quotation folder – c/o Gr 10	1 x Lever Arch File 1 x A4 Quotation folder – c/o From Gr 11
Business Studies	N/A	N/A	1 x A4 192 p A4 hard cover book	1 x A4 192 p A4 hard cover book	1 x A4 192 p A4 hard cover book
Accounting	N/A	N/A	1 x Workbook	1 x Workbook	1 x Workbook
EMS	2 x Workbooks	2 x Workbooks	N/A	N/A	N/A
Technology	1 x 192p A4 Hard cover	1 x 192p A4 Hard cover	N/A	N/A	N/A
CAT	N/A	N/A	1 x 30 p flip file USB flash disk	1 x 30 p flip file USB flash disk	1 x 30 p flip file USB flash disk
IT	N/A	N/A	1 x 30 p flip file & 1 x 2Gb USB flash disk	1 x 30 p flip file & 1 x 2Gb USB flash disk	1 x 30 p flip file & 1 x 2Gb USB flash disk
Tourism	N/A	N/A	1 x 192 p A4 hardcover 1 x Flip file	1 x 192 p A4 hardcover	1 x 192 p A4 hardcover
Music	Ring Binder with 200 plastic sleeves HB Pencil, Eraser, Ruler	Ring Binder with 200 plastic sleeves HB Pencil, Eraser, Ruler	Lever Arch File	Lever Arch File	Lever Arch File
LO	1 x 30p flip file 1 x 96p A4 Hardcover	1 x 30p flip file 1 x 96p A4 Hardcover	1 x 30 p flip file 1 x 96p A4 Hardcover	1 x 30 p flip file 1 x 96p A4 Hardcover	1 x 30 p flip file 1 x 96p A4 Hardcover



WOODRIDGE

COLLEGE AND PREPARATORY SCHOOL
more than a school...an experience

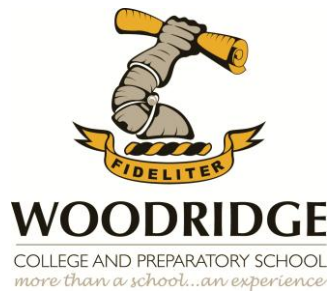
STATIONERY REQUIREMENTS : 2012

GRADE 8 and 9: ARTS & CULTURE

- 1 x A4 exam pad
- 1 x A4 192 page hard cover book
- 1 x A4 hard cover sketch book (visual journal) (ring band)
- Pritt
- 1 x pair Scissors
- Stapler
- 1 x Tippex pen
- 2 x black ball point pens
- Putty Eraser
- Normal Eraser
- Sharpener
- A range of lead pencils: B, 2B, 3B, 4B, 5B, 6B
- 1 x set oil pastels (12)

Please note: During the course of the year we may ask the Grade 8's and 9's to purchase a few additional items. We will give the learners ample time to acquire this equipment.

All equipment is available at the School Shop



STATIONERY REQUIREMENTS : 2012

GRADE 10 - 12: VISUAL ARTS

All of the equipment listed below is available at the school shop.

VISUAL ARTS

- 1 x A4 exam pad
- 1 x A4 192 page hard cover book
- 1 x ring binder
- 1 x A4 hard cover sketch book (visual journal)
- 1 x A3 flip file
- Pritt
- 1 x pair Scissors
- Stapler
- 1 x Tippex pen
- 2 x black ball point pens
- 1 x black fine liner
- Putty Eraser
- Normal Eraser
- Sharpener
- A range of lead pencils: B, 2B, 3B, 4B, 5B, 6B
- 2 x Graphic pencils - 4B and 6B
- 1 x white, 1 black, 1 brown chalk pastel sticks
- 1 x white, 1 black, 1 brown chalk pastel pencils
- 1 x set of 24 coloured pencil crayons
- 1 x set water colours
- Range of paint brushes - flat and round
- 1 x set oil pastels (12)
- Student acrylic paint - red, blue, yellow, white and black (in Grade 11 students may opt to use oil paint instead of acrylic paint)
- Masking tape (4 cm)
- 1 x heavy duty craft knife (cutting knife)
- 1 x 1m steel ruler
- 1 x tool box with a padlock (preferably a combination code padlock, as keys get lost)

PLEASE ENSURE THAT ALL YOUR ART EQUIPMENT IS CLEARLY MARKED